

Regulations Governing Graduate Study and Degree Examinations of the Graduate Institute of Taiwan History, National Taiwan Normal University

(To be implemented from the 115th Academic Year) (Draft)

Passed by the 1st Institute Affairs Meeting of the 108th Academic Year, 2nd Semester on March 13, 2020

Passed by the 1st College General Meeting of the 108th Academic Year, 2nd Semester on March 18, 2020

Passed (Revised) by the 2nd Academic Affairs Meeting of the 108th Academic Year on April 22, 2020

Revised and passed by the 2nd Institute Affairs Meeting of the 110th Academic Year, 1st Semester on December 16, 2021

Revised and passed by the 3rd Institute Affairs Meeting of the 113th Academic Year, 2nd Semester on June 9, 2025

Revised and passed by the 4th Institute Affairs Meeting of the 114th Academic Year, 1st Semester on November 24, 2025

Article 1

These Regulations are established in accordance with the "National Taiwan Normal University Regulations for Degree Conferral and Graduate Degree Examinations." Matters not provided for in these Regulations shall be governed by the University and relevant educational laws and regulations.

Article 2

The Master's program of this Institute shall confer a **Master of Arts (M.A.)** degree upon graduation.

Article 3: Thesis Advisor and Degree Examination Committee

1. Thesis Advisor:

- (1) **Application Period:** Students shall submit an application before the end of their second semester of enrollment, accompanied by a "Thesis Advisor Consent Form."
- (2) Prior to the selection of a **thesis advisor**, the faculty mentor shall serve as the temporary advisor to assist with study matters.
- (3) In principle, **thesis advisors** shall be full-time or part-time faculty members of this Institute. Under special circumstances, with the approval of the Director, an External expert/scholar may be invited to co-advise with a full-time or part-time faculty member of this Institute.
- (4) Each graduate student shall have one **thesis advisor** in principle; if applying for dual-advisor co-guidance, any additional advising fees shall be borne by the student.

2. Degree Examination Committee:

The qualifications of degree examination committee members shall be governed by the University's relevant regulations. For those who hold a doctoral degree and have academic achievements, or whose research fields are rare, specialized, or of a professional/practical nature with recognized achievements, their qualifications shall be proposed by the **thesis advisor** and approved by the Director.

Article 4: Curriculum and Study Requirements

1. The duration of study shall be governed by the University's academic regulations.
2. The total credits required for graduation shall be **28 credits**. Required subjects and research activity assessment items are detailed in Appendix I.
3. Students admitted with Equivalent competency/standing shall complete at least 6 additional credits; the subjects shall be designated by the Director.
4. Students shall complete and pass the University's "Academic Research Ethics Education Course" before the end of their second semester.

Article 5: Degree Examination

1. Application Eligibility:

Students who meet the University's regulations and have completed the Institute's **required** research activity assessment items.

2. Application and Examination Deadlines:

- (1) **Application Deadline:** End of November for the first semester; end of April for the second semester.
- (2) **Examination Deadline:** In accordance with the University's academic calendar.

3. Required Documents for Application:

Degree examination application form, transcripts for all years, proof of research activity review, proof of paper publication in academic conferences or journals, an originality report from an online plagiarism detection system, and a statement of academic ethics, all signed and approved by the **thesis advisor**.

4. Thesis Forms and Related Certification Criteria:

- (1) Master's Thesis (Research Thesis).
- (2) With the consent of the **thesis advisor**, and if the research field is of a professional/practical nature, a **Professional Practice Report** may substitute for a Master's thesis. Detailed regulations are provided in Appendix II.

Article 6

Matters not provided for in these Regulations shall be governed by the University's Regulations for Degree Conferral and Graduate Degree Examinations and other relevant rules.

Article 7

Regulations involving graduation requirements such as degree conferral shall be submitted to the Academic Affairs Meeting for review after being passed by the Institute Affairs Meeting and relevant College meetings; other regulations shall be submitted to the Office of Academic Affairs for record-keeping after being passed by the Institute Affairs Meeting. The same applies to future amendments.

Appendix I: Required Subjects, Credits, and Research Activity Assessment Items

(Applicable to students admitted from the 109 Academic Year)

I. Required Subjects and Credits

Group	Compulsory Credits	Elective Credits	Free Electives	Total Credits	Remarks
General Group	20	4	4	28	Includes "Taiwan Historical Sources and Research Methods".
GPE Group	16	0	12	28	Must include

Group	Compulsory Credits	Elective Credits	Free Electives	Total Credits	Remarks
					at least 4 credits of thesis-related courses.

Notes:

1. Core compulsory courses include “Taiwan Historical Sources and Research Methods (I) and (II),” and elective courses shall be selected from the clusters of Historical Sources and Historiography, Thematic Historical Studies, and Applied History. Up to credits from Master’s or Doctoral courses outside this Institute may be recognized.

2. Group transfers require the consent of the **Director and the Institute Affairs Meeting**.

II. Research Activity Assessment Items

Item	Description
Thesis Proposal Review	<ol style="list-style-type: none"> 1. Students may apply from their 3rd semester, with thesis advisor consent and after passing the Academic Research Ethics course. 2. Application period: 1st week of each semester (dates per University calendar). Generally held in early March and early October. 3. Contents: Research purpose, literature review, framework, methodology, expected results, and bibliography. Chapters of the thesis may substitute for a proposal with advisor consent. 4. Proposal must be submitted to the committee and the office one week prior; otherwise, eligibility is revoked. 5. Form: Written application and oral defense. The committee includes two reviewers; the thesis advisor is an ex-officio member, and the

Item	Description
	<p>other member shall be recommended by the thesis advisor.</p> <p>6. Results: "Pass" or "Fail." Retakes are allowed for "Fail" results.</p> <p>7. Title changes after passing require a new review with thesis advisor consent.</p> <p>8. Degree oral defense can only be held the semester after passing the proposal review.</p> <p>9. Fees: The Institute subsidizes the fee once. Subsequent reviews (failures or title changes) are at the student's expense.</p>
Academic Seminars	Attend at least 6 sessions of academic seminars (including workshops) organized by academic institutions/groups and provide proof of attendance and written reports/abstracts.
Special Lectures	<p>1. Attend at least 24 sessions total (3–5 per semester for the first 4 semesters).</p> <p>2. Lectures within regular courses do not count.</p> <p>3. Alternative plans for special reasons require approval from the thesis advisor and the Director.</p>
Thesis Exams	Attend at least 3 sessions of degree examinations at this Institute.
Public Publication	Publish at least 1 paper or book review in an academic conference or journal.

III. Foreign Language Graduation Requirements

Language	Standard (Meet any one)	Alternative Measures
English	1. NTNU English Proficiency Test: 120+ 2. GEPT: High-Intermediate (Preliminary) or Intermediate (Secondary) 3. TOEFL ITP: 460+; iBT: 57+ 4. IELTS: Band 4+ 5. TOEIC: 550+	1. Pass NTNU online English Grammar course (Elementary 600L). 2. Complete 2+ credits of EMI (English Medium Instruction) courses with a passing grade.
Japanese	JLPT: N4 (Equivalent to old Level 3).	1. Complete two or more courses from the University's Japanese Credit Program with a passing grade.

Notes:

1. Standard needs to be met in only ONE language (English or Japanese).
2. Test scores obtained prior to enrollment may be recognized upon submission of valid documentation.
3. Courses taken to fulfill the language requirement shall not be counted toward graduation credits.

Appendix II: Scope and Regulations for Professional Practice Reports

Form of Thesis	Scope
Research Thesis	Standard academic research thesis.

Form of Thesis	Scope
Classic Annotation	Translation and annotation of domestic or foreign historical classics.
Documentary Research	Verification of historical materials and organization of historical archives.
Public History	Curating exhibitions, historical writing (scripts, novels), biographies, etc.
Historiography of Records	Oral history, documentaries, history education research, local gazetteers, or new forms of research combining other disciplines/technologies.

Related Regulations:

1. A research thesis shall generally contain 30,000 to 60,000 words; exceptions require the **thesis advisor**'s approval.
2. For forms other than the research thesis, a research introduction of no less than 10,000 words is required, along with rigorous annotations and analysis of sources, methodology, and contribution.
3. Theses shall, in principle, be written in Chinese; writing in a foreign language requires approval from the **thesis advisor** and the Director.